

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

MINUTES OF A REGULAR MEETING
OF THE FACULTY SENATE HELD ON
OCTOBER 14, 1988, IN LISNER HALL,
ROOM 603

The meeting was called to order by President Trachtenberg at 2:13 p.m.

Present: President Trachtenberg, Vice President French, Registrar Gaglione, Parliamentarian Schechter, Berkovich, Birnbaum, Burdetsky, Chaves, Cibinic, Cohn, Deering, Divita, Elgart, Fox, Garriss, Graff, Griffith, Kenny, Kirsch, Moore, Morgan, Paratore, Park, Parrish, Prats, Robbins, Robinson, Schiff, Tolchin, and Yezer

Absent: Burks, East, Friedenthal, Leonard, Liebowitz, Painter, Smith, and Solomon

APPROVAL OF THE MINUTES

The President called for approval of the minutes of the regular meeting of September 23, 1988, as distributed. Professor Cohn asked that the first and second sentences on Page 3 be corrected to read as follows: "basic science departments whose faculty hold Ph.D.'s, who hold appointments in the Graduate School of Arts and Sciences, and who are paid by the Medical School." The minutes, as corrected, were then approved.

INTRODUCTION OF RESOLUTIONS

No resolutions were introduced.

REPORT BY DR. SHARON J. ROGERS, UNIVERSITY LIBRARIAN

At the request of the Executive Committee, Dr. Rogers presented a report on the Library. In her report, Dr. Rogers responded to questions submitted in advance to her by Professor Deering, Chairman of the Faculty Advisory Committee.

The first question concerned the effects of last year's 2% cut and the present 1% reserve on the Library. Dr. Rogers said that these two items meant a decreased flexibility to meet service demands and unexpected problems, especially with regard to the antiquated system currently used for the Circulation and Reserve Desks. Because the 2% cut and 1% reserve were taken from unspent personnel funds, the book budget was unaffected since it was part of the operating funds.

The second question related to the status of the Washington Research Library Consortium (WRLC). Dr. Rogers said that the core staff--Executive Director and three people--had been hired primarily to bring up the on-line system. The name of the software package was NOTIS and the WRLC was purchasing that software for the on-line catalog and all the other modules. In addition, a set of advisory

committees have been established to extend the involvement beyond the Library into other areas of the University. The committees and the GWU representatives were: Faculty Advisory Committee (Professor Christopher Deering), Telecommunications Advisory Committee (Michael Klein), Fund-Raising Advisory Committee (Richard Haskins), Collection Development Advisory Committee (Benita Vassallo), and NOTIS Implementation and Application Advisory Committee (Patricia Kelley). Dr. Rogers said that it seemed to her that the WRLC project has been given a reasonable annual operating budget to begin the implementation of the program that was projected and that eight institutions have paid their share of the assessment for that operating budget. The main problem was with the availability of capital funding. Should the \$6.7 million federal appropriation not occur, alternative plans were being developed to meet the capital need which might include funding through bonds as well as fund-raising. She noted that the Library now had plans to move forward in systematic ways to work with sister institutions in cooperative collection development.

The third and final question pertained to the availability of serials. Dr. Rogers said that although the Library reduced its number of current periodical titles by approximately 1800 last year, she regarded this as a loss of purchasing power because of inflation, not as a "cut," per se. During the last two years, the cost of titles increased by 21% so that the base materials, normally costing between \$1.3-\$1.4 million, ballooned up to \$1.7 million, resulting in an expenditure of about 90% on serials and about 10% on monographs. Dr. Rogers said that efforts were being made to control spending in order to get back to a more reasonable balance of about 75%-25%. She thought the faculty might want to consider the question of whether playing "catch-up" with serials, which were replaceable, was more important than increasing the purchase of monographs which were often irreplaceable because publishers did not store backlogs. Dr. Rogers then called upon Professor Deering for his remarks as Chairman of the Faculty Advisory Committee.

Professor Deering said that by virtue of his role as Chairman of both the Senate Libraries Committee and the Faculty Advisory Committee for the WRLC, he was, at least for the present time, the means by which the faculty was represented to the Board of the WRLC. He reported that the Faculty Advisory Committee had met once and that the next meeting was scheduled for October 31st. The Committee decided to meet four times during the academic year so that reports to the faculty could be facilitated. The Committee has stressed that it be informed beforehand of any decisions the WRLC was planning to make, particularly in terms of spending. Professor Deering indicated that, if this Committee was to be effective, it was necessary to hear from the faculty about issues they wished to advance, and he invited the faculty to contact him in that regard.

A discussion followed by Professors Yezer, Griffith and Dr. Rogers.

GENERAL BUSINESS

I. SENATE STANDING COMMITTEES: INTERIM REPORTS

The following interim reports were made by the Chairmen of Senate Standing Committees:

(1) Administrative Matters as They Affect the Faculty, Professor James F. Burks, Chairman. The following report was read by Professor Robinson on behalf of Professor Burks who was not present: "As a follow-up to last year's survey of the faculty concerning problems with procurement and supply, the initial work of the Committee this fall has been to send out an inquiry to all those who responded last year asking them to comment on the procurement and supply situation as they see it this year. This item will be addressed at our meeting next week (October 18), at which time the membership of the sub-committee to work with Mr. Don Runyon (Assistant Treasurer for Business Affairs who oversees the office of Procurement and Supply) will be finalized. Additional items of the Committee's agenda for this year were: legal protection of faculty discharging their professional responsibilities - recommitted to the Committee by the Executive Committee; University policy on informing faculty and staff regarding responsibility and liability for theft or loss of automobiles parked in University lots or garages; and a survey of departmental and/or individual faculty in reference to the level of satisfaction with various University support services, excluding procurement and supply."

(2) Appointment, Salary, and Promotion Policies (including Fringe Benefits), Professor Arthur D. Kirsch, Chairman, stated that the Committee had no further report at this time.

(3) Athletics, Professor Salvatore R. Paratore, Chairman, reported that the first meeting of the Committee was scheduled for October 20th.

(4) Educational and Admissions Policy, Professor Stefan O. Schiff, Chairman, reported that the Committee had met once and would be meeting next month. Agenda items were: (a) to review of some of the problems associated with the academic calendar, particularly the summer sessions; (b) to examine of the level of graduate student support relative to other institutions; and (c) to explore the possibility of whether it would be feasible to try to establish some kind of language skills standard for admission of foreign undergraduates in terms of attempting to figure out some sort of University-wide requirements.

(5) Fiscal Planning and Budgeting, Professor William B. Griffith, Chairman, reported that the Committee was scheduled to meet next month. In the interim he had met with the Executive Committee and the President, ex officio, in September to discuss what the appropriate role of the Committee was in the budget process as it was beginning to take shape; and what its relationship will be to the Budget Advisory Committee, recently appointed by the President, and to the Committee on Coordinated Planning, whatever its status might be. Recommendations would be made as soon as possible to the Senate about what the role of the Fiscal Planning and Budgeting Committee should be.

(6) Honors and Academic Convocations, Professor Dorothy A. Moore, Chairman, reported that the subcommittee on honorary degrees met on September 26th and reviewed all nominations for honorary degrees and speakers and made recommendations to the total Committee. On October 3rd, the Committee met and the following items of business were transacted: (a) President Trachtenberg was recommended to be the speaker for the Winter 1989 Convocation and he graciously accepted; (b) recommendations for honorary degrees were made to the Board of Trustees; and (c) the Committee voted to recommend a change in the time schedule for processing honorary degrees and speakers for the Winter Convocation from the present one semester to one year and to encourage Deans to follow a similar schedule when possible. A Report of the Opening Convocation was presented by Dr. Jones; the report was glowing and the event was considered a major success. The next meeting of the Committee would be held in January.

(7) Libraries, Associate Professor Christopher J. Deering, Chairman, reported that the Committee will meet November 2nd to address the issues of the Faculty Advisory Committee, its role relative to the Washington Research Library Consortium, impact of potential competition for resources between WRLC and campus libraries on purchasing periodicals and monographs, and what GW's priorities should be in balancing the acquisition of various library materials. One proposal, just received, regarding the potential for faculty in fund-raising for the acquisition of monographs would be explored, as well as the ongoing issue of study space.

(8) Physical Facilities, Professor Victor H. Cohn, Chairman, reported that the Committee had not yet met.

(9) Professional Ethics and Academic Freedom, Professor John A. Morgan, Jr., Chairman, reported that the Committee has the following three agenda items: (a) continued consideration of the Conflict of Interest Policy; (b) consideration of whether or not Section X.A. of the Faculty Code, concerning faculty rights and privileges, required clarification and modification; and (c) consideration of whether or not Section E.2. of the Procedures for Implementation of the Faculty Code, pertaining to preliminary proceedings in the grievance procedures, should be modified.

(10) Research, Professor Charles A. Garris, Chairman, reported that the Committee co-sponsored the exhibit in the Gelman Library on "Scholarly Vitality: Research and Creativity at GWU." The Committee reviewed the latest draft of the University's Policy on Copyright and recommended to the Executive Committee approval of the Policy in its present form. The Committee set as a theme for discussion during this academic year the idea of what could be done by the University to improve the research environment, and recommendations would be forthcoming in this regard.

(11) Student Financial Aid, Professor Salvatore F. Divita, Chairman, reported that the Committee had not yet met.

(12) University Development and Resources, Professor Simon Y. Berkovich, Chairman, reported that the Committee had met once and the items to be considered during the coming year were the title of Distinguished Professor; the establishment of a GW day care center; establishment of space for an informal eating and gathering place for faculty to meet; and the problem of visibility of GW. The next meeting will be held November 1st.

(13) University and Urban Affairs, Professor John Cibinic, Jr., Chairman, reported that the first meeting of the Committee will be held in November to determine the scope of the Committee both geographically and in relationship to the particular types of affairs concerning the Committee.

(14) Joint Committee of Faculty and Students, Professor Philip Robbins, Co-Chairperson, reported the Committee had met once and considered the following items: (a) distribution of a letter to academic and administrative offices calling attention to Resolution 87/6 adopted by the Senate and accepted by the administration subject to resources available; this resolution called for greater efforts in cross-cultural communication with GW's large international student body; the letter would include a list of resources that were available on campus by agencies and personnel, including faculty, who were interested in, trained in, and have served as resources in this area; (b) a request from Vice President French to reconsider specific sections of the recently approved revised statement on University Policy on Academic Dishonesty because of questions posed by the Board of Trustees related to this revision; the Committee reviewed the sections in question and concluded that sufficient consideration had been given to those areas and recommended that no further action was required; and (c) creation of a subcommittee to study the possibility of an honor code for the University since such a code was currently under review for possible adoption by the Law School.

II. REPORT OF THE EXECUTIVE COMMITTEE

On behalf of the Executive Committee, Professor Robinson reported that at its September 30th meeting the Committee focused on a number of major matters, including the role of the Senate, via its Standing Committee on Fiscal Planning and Budgeting, with regard to the budget process and the Senate's relationship to the newly-established Budget

Advisory Committee. This discussion will be continuing. The Committee also made the decision to recommend the incorporation of the Special Committee on Mandatory Retirement into the Appointment, Salary, and Promotion Policies Committee. This was consistent with the recommendation of the Chairman of the Special Committee on Mandatory Retirement. The Executive Committee also received a presentation from the Chairman of the Educational and Admissions Policy Committee on major matters being considered by that Standing Committee. Numerous items have also been addressed to Standing Committees for discussion and recommendation. On the matter of the grievance in the Medical School, Professor Robinson reported that the formal mediation process was underway. She reminded members that resolutions to be presented at the November Senate meeting must be submitted before the October 28th meeting of the Executive Committee.

BRIEF STATEMENTS

Professor Tolchin said she wished to note that Professor Deering had just published a book entitled Congressional Politics and she congratulated him.

Professor Griffith asked for clarification with respect to Professor Robbins' report regarding the new Academic Dishonesty Policy which he understood had been officially adopted by the Board. Professor Robbins responded that the Policy had been adopted by the Board and was being affirmed and distributed by Vice President French's Office this fall. The questions raised about the Policy by the Board were only raised in conjunction with its going into effect, and he apologized for any misunderstanding his report may have caused.

President Trachtenberg said he wished to make a brief statement inspired by Professor Deering's new book. Although he did not know what the protocol was at this University, he would be very pleased to receive a complimentary copy of books published by the faculty, as it would be his intention to have them displayed in the President's Office so that he would have the opportunity to brag about the faculty when visitors come to the University.

ADJOURNMENT

Upon motion made and seconded, President Trachtenberg adjourned the meeting at 2:55 p.m.



J. Matthew Gaglione
Secretary

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

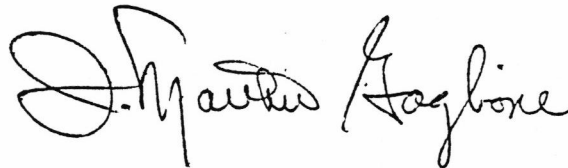
The Faculty Senate

October 3, 1988

The Faculty Senate will meet on Friday, October 14, 1988, at 2:10 p.m., in Lisner Hall 603.

AGENDA

1. Call to order
2. Approval of the minutes of the regular meeting of September 23, 1988
3. Introduction of Resolutions
4. Report by Dr. Sharon J. Rogers, University Librarian
5. General Business:
 - (a) Interim Reports by Chairmen of Faculty Senate Standing Committees
 - (b) Report of the Executive Committee: Professor Lilien F. Robinson, Chairman
6. Brief Statements
7. Adjournment



J. Matthew Gaglione
Secretary